

***How to publish a
request on the
bulletin board***

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Introduction

The BBL Electronic Bulletin Board (**EBB**) is part of BBL Company's (**BBLC**) public web site and allows BBL-shippers to advertise their available and/or required transmission capacity to all interested participants in the European gas market.

However, to be able to make use of the EBB, shippers have to be accepted by BBL Company (**BBLC**) as a BBL-shipper by signing the General Terms and Conditions (**GTC**) as published on the web site of BBLC.

BBLC offers BBL-shippers the possibility of advertising publicly as well as anonymously.

Advertisement requests will be handled by BBLC in accordance with the procedure as described in this document.

System Requirements

BBLC assumes that the following minimum system requirements are available by visitors to the BBLC web site to obtain the optimum result:

- Windows 95, 98, ME, 2000, NT, XP: Microsoft Internet Explorer 6.0 or Firefox 1.0
- Mac OS X: Safari 1.2 or superior or Firefox 1.0
- Screen resolution: minimum 800 * 600 (no horizontal scrollbar)
- Screen resolution: maximum 1024 * 768 (no horizontal scrollbar)
- Connection: minimum 56k6

Use of different browsers and/or settings can result in transformed screens or non-functioning of the application as meant.

Contacting BBLC

www.bblcompany.com

ebb.info@bblcompany.com

Procedure for a new publication

Step 1

To advertise on the EBB a shipper has to fill in the electronic form "Request for publication on the bulletin board" on the web site. After having filled in the mandatory information* the request has to be checked by clicking the hyperlink "Verify before sending request to BBL Company". If necessary, corrections have to be made followed by another check.

After acceptance the completed request will be shown on the screen whereby you have three options to proceed: "Send request to BBL Company", "Back to request for publication" (to change the request) and "Print request".

If the request is sent successfully you will be informed by a screen message including the obligation of BBLC to send you an acknowledgement of receipt to the email address mentioned in the request.

If the request has not been sent successfully an error message will appear and you will be asked to contact BBLC.

Step 2

After having received a request for publication BBLC will, if this request contains the necessary information, send an acknowledgement of receipt to the appropriate email address. This message will contain a copy of the information which was sent in the request with a disclaimer, and the time stamp of receipt.

BBLC will now start the process of validating the request on the basis of the criteria of acceptance (signed the GTC, creditworthiness etc. ...).

Step 3

BBLC will validate the request and will send the applicant by email the outcome which can be:

- Accepted
- Not accepted (incl. reasons)

Step 4

In the case of acceptance BBLC will publish the request on the bulletin board.

* All input fields are mandatory unless indicated otherwise.

Procedure for replacing or deleting a publication

If a shipper wants to replace a publication by another or delete a publication, steps 1 to 3 (inclusive) of the above procedure are applicable. Step 4 will in this case read as follows:

Step 4

In case of acceptance BBLC will replace on or delete the publication from the bulletin board.

If a publication has expired BBLC will remove this publication without notice.

Handling period

BBLC applies a handling period for the whole procedure of up to five (5) business days, provided that the request is completed in all particulars. The handling period will start at the date of receipt, provided that the request is received before 12.00 hours LET, otherwise the handling period will start the next business day.